



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Emergency Management and Fire Department Committee Meeting
September 25th, 2023 at 6:00 pm

PRESENT: Steve Featherstone, Chair
Donna Clark, Vice-Chair
Allan Reid
Gilles Lebel

EXCUSED ABSENCE: Dave Vieira
Santana Chubb, Clerk

1. Call to Order

Moved by Allan Reid

Seconded by Donna Clark

THAT the Emergency Management and Fire Department Committee Meeting be opened at 5:59 p.m.

Carried Chair, Steve Featherstone

2. Adoption of the Agenda

Moved by Donna Clark

Seconded by Allan Reid

THAT the agenda for the Emergency Management and Fire Department Committee Meeting for September 25, 2023, be approved as circulated.

Carried Chair, Steve Featherstone

3. Adoption of the Minutes

Moved by Donna Clark

Seconded by Gilles Lebel

THAT the minutes of the Emergency Management and Fire Department Committee meeting held August 29, 2023, be adopted as circulated.

Carried Chair, Steve Featherstone

4. Disclosure of Pecuniary Interest and General Nature Thereof

None for this session

5. Delegations and Presentations

None for this session

6. Correspondence and Information

6.1 Information re calls and Fire Department activities provided by Gilles.

- Attended fireworks display September 02, 2023.
- Attended school bus that had been struck by lightning.
- Attended Bonfield Event Park races September 22nd through September 24th.
- Attended 3 medical calls
- Attended 1 vehicle fire.

7. New Business

7.1 Social Media Policy

- Social media policy was reviewed by the CAO post meeting with the Fire Department.

8. Unfinished Business

8.1 Terms of Reference

- The drafted Terms of Reference was reviewed and edited. Final revision to be issued to the Committee for approval.

8.2 1978 Pumper Truck

- Decision to proceed with engine replacement as per original budget submission.

8.3 Reserve for 2024 Training

- Confirmed reserve funds in place and the Fire Department can proceed with scheduling training for firefighters based on availability and need.

9. Community Risk Assessment

9.1 Community Risk Assessment Update

- Additional time will be required for Allan and Dave to coordinate times to review CRA worksheets and input information. Allan to coordinate.

10. Public Events/ Public Education

10.1 Fire Prevention Week

- Upcoming Fire Prevention week October 8th to October 14th. Planned activities include community safety checks and an open house at the Fire Hall.

10.2 Halloween Activities

- Planning for Halloween parade and activities underway.

11. Training

11.1 Water Rescue Training

- Water rescue training will be scheduled for 2024.

12. Addendum

12.1 Water Filling Stations

- Discussed water filling stations for pumpers. Only one facility has equipment installed. All other sites are considered “dry hydrants” where pumping equipment draws directly from a stream or water body.

13. Adjournment

Moved by Allan Reid

Seconded by Donna Clark

THAT this meeting be adjourned at 6:35 p.m.

Carried Chair, Steve Featherstone

Next meetings shall be scheduled for October 23rd, 2023 and November 20th, 2023. No meeting will be held in December.

CHAIR

SECRETARY